

NON KEY DECISION: REPORT TO CABINET MEMBER

DECISION TO BE TAKEN BY: Councillor Dr Peter Moseley
Cabinet Member for Commercial and Operations

REPORT AUTHOR: Head of Environmental

REPORT NO. ENV718

DATE: 2 July 2019

SUBJECT OF NON KEY DECISION:	Work Plan for Food and Health and Safety Enforcement 2019/20
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CABINET MEMBER REMIT:	Commercial and Operations	
CRIME AND DISORDER IMPLICATIONS:	Not applicable	
FREEDOM OF INFORMATION ACT IMPLICATIONS:	This report is publicly available on the Council's website www.southkesteven.gov.uk via your Council and Democracy link	
INITIAL EQUALITY IMPACT ASSESSMENT	Carried out and appended to report? Not Applicable	Full impact assessment required? No
BACKGROUND PAPERS:	Workplan for Food and Health and Safety Enforcement 2018/19	

(1) PURPOSE OF REPORT

- 1.1 To present the Work Plan for Food and Health and Safety Enforcement for 2019/20 for approval.

(2) RECOMMENDATION(S)

- 2.1 It is recommended that the Work Plan for Food and Health and Safety Enforcement for 2019/20 be approved.

**(3) REASONS FOR RECOMMENDATION(S)
(including any alternative options considered and rejected)**

- 3.1 The Food Standards Agency (FSA) requires each Local Authority to produce an annual Food Work Plan in accordance with the guidelines set out in the Agency's Framework Agreement on Local Authority Food Law Enforcement. This document dictates the structure and content of the work plan.
- 3.2 The FSA use the information contained in the plan to assess the Council's delivery of the service and compare performance against other authorities. The FSA has powers to take over the management of the food service from local authorities who fail to meet performance standards.
- 3.3 The work plan is predominantly produced to satisfy the requirements of the FSA, but also demonstrates how the Council will comply with the Health and Safety Executive (HSE) National Local Authority Enforcement Code and incorporates work undertaken on other associated activities, including infectious disease control and the regulation of private water supplies.

(4) COMMENTS FROM FINANCIAL SERVICES

- 4.1 The delivery of the work plan can be met from budgetary resources allocated in the 2019/20 budget framework. The workplan also includes the provision of additional services provided on a cost recovery basis through discretionary charges where possible.

(5) COMMENTS FROM LEGAL AND DEMOCRATIC SERVICES

- 5.1 The Council is required under the FSA Framework Agreement and the HSE National Local Authority Enforcement Code to produce a work plan for food and health and safety enforcement.
- 5.2 Failure to provide and publish this document contravenes HSE and FSA requirements and would result in a breach of duty.
- 5.3 The approval of the work plan appended to this report will satisfy that duty and demonstrates a commitment of the Council to food and health and safety enforcement.

(6) APPENDICIES

6.1 Appendix 1 – Work Plan for Food and Health and Safety Enforcement 2019/20

(7) OFFICER CONTACT

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(8) DATE DECISION EFFECTIVE:

If decision taken on Monday 8 July 2019 date effective will Wednesday 17 July 2019 subject to no call-in being received.